

**TOM HOMANN LGBT LAW ASSOCIATION
BOARD OF DIRECTORS
MEETING MINUTES**

Date: 9 January 2014 Time: 6:00 p.m. Location: Littler Mendelson	GENERAL MEETING MINUTES
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I. CALL TO ORDER.

- a. Opening Roll Call.
 - i. The Board was called to order at 6:16 p.m. Present were Fox, Visconti, Bunton, Margolis, Hansen, Schneeweiss, Manley, Nageotte, Bressler-Keehn, and Huston.
 - ii. Quorum was present.
- b. Approval of the Minutes.
 - i. Huston (Fox) moved to approve the Minutes from the December 5, 2013 meeting of the Board. The motion carried by majority vote.
- c. Introductions / Ice Breaker.
 - i. Board members introduced themselves and their areas of practice.
 - ii. Kim Ahrens introduced herself and her area of practice.
 - iii. Kevin Davis introduced himself and his area of practice.
 - iv. Abbie Dillon introduced herself and her area of practice.

II. SPECIAL BUSINESS.

- a. Election of New Directors.
 - i. Visconti (Margolis) moved to elect Kim Ahrens, Kevin Davis, and Abbie Dillon as new Directors. The motion carried by majority vote. Ahrens, Davis, and Dillon were installed as Directors.

III. REPORTS.

- a. Chief Financial Officer Report (Nageotte).
 - i. Nageotte provided a report on THLA's checking, savings, and PayPal accounts.
- b. CLE Report.
 - i. Nageotte reported that THLA paid \$300 to renew its MCLE certification with the state.
 - ii. Visconti reported that she spoke with prior MCLE coordinators, and the best approach for increased attendance at CLE events may be to co-sponsor events with other organizations.

IV. INTERIM ACTIONS.

- a. There were no interim actions.

V. UNFINISHED BUSINESS.

- a. Election of a Secretary.
 - i. Manley (Margolis) moved to elect Ahrens as Secretary. Ahrens accepted the nomination. The motion carried by majority vote. Ahrens was installed as Secretary.

VI. NEW BUSINESS.

- a. THLA Holiday Party Recap (Fox).
 - i. Fox reported that about 50-60 people attended the holiday party.
 - ii. The party's host, Mike Growe, was happy to host and offered his residence again in the future.
- b. Co-Sponsorship of HRC Events (Huston).
 - i. Huston reported on the following upcoming HRC events that THLA as co-sponsored, currently in name only:
 - 1. HRC Connect with Bonnie Dumanis.
 - a. January 21, 2014 from 7:00 p.m. – 9:00 p.m. at Busalacchi's.
 - 2. HRC Financial Strategies for the LGBT Community.
 - a. January 29, 2014.
 - 3. HRC Bowling for Equality.
 - a. February 22, 2014.
- c. Equality California's "Equality Awards 2014" (Fox).
 - i. Fox reported that Equality California sent a flyer for table sponsorship at the awards dinner on Saturday, May 3, 2014, from 6:00 p.m. – 11:00 p.m.
 - ii. The Board wanted further information as to alternative sponsorship options. Fox to follow-up with Equality California.
- d. Update on 2012 State Tax Returns (Nageotte).
 - i. Nageotte reported that all tax forms are up-to-date and filed.
- e. Website Updates (Manley).
 - i. Gmail Account.
 - 1. Manley reported that THLA has a new Gmail account and has moved away from the GoDaddy email account platform.
 - ii. Manley is working with web developers to fix remaining issues on the webpage.
- f. Annual Membership Drive (Fox / Visconti).*
 - i. Visconti reported that THLA will be undertaking a membership drive to increase paid membership.
 - ii. Methods of increasing membership include a table at the annual dinner, a mailing campaign, telephone calls to current and prospective members, reaching out to the local law schools, and updating the website's "member benefits" page.
- g. Student Scholarships (Fox).

* Announcement scheduled for distribution to membership.

- i. Schneeweiss (Nageotte) moved to increase student scholarships from \$500 to \$1,000. The motion carried by majority vote.
 - 1. The Board will investigate options for partial or complete corporate sponsorship of the scholarships.
 - 2. Davis will inquire with Procopio for any potential donations.
- ii. Schneeweiss (Nageotte) moved to award the scholarships to the current presidents of each local law school's pride group, with a split of the scholarship if there are co-presidents. The motion carried by majority vote.
 - 1. Fox will follow-up with the law schools to determine current pride presidents and the length of their term.
- h. THLA Standing Rules and Policies.
 - i. Fox presented a written version of the Board's policies and procedures. The Board discussed the policies and made revisions.
 - ii. Fox will present a revised version at the next Board meeting.
- i. 2014 Annual Dinner.
 - i. Potential Speakers (Fox).
 - 1. Fox reported that the Board is still waiting to hear back from Kamala Harris' office.
 - 2. Nageotte has reached out to Billy Jean King but is awaiting further details.
 - ii. Flyer for Sponsors (Visconti).
 - 1. "Save the Date" flyers were distributed several months ago. Board members should circulate to law firms and corporate sponsors.
 - iii. Venue and Date (Nageotte).
 - 1. Like dates for the dinner are May 15 and May 29.
 - 2. The Board currently has a quote from the US Grant.
- j. Internal Review / Assessment of Organization.
 - i. The Board reviewed the mission statement of THLA.
- k. 2014 Calendar Planning and Budgets.
 - i. Margolis (Bunton) moved to adopt the following schedule of yearly events and corresponding budgets, which carried by majority vote:
 - 1. February 2014: THLA mixer at Bamboo Lounge (\$300).
 - 2. April 2014: potential law graduate reception / lunch.
 - 3. May 2014: annual dinner (separate budget).
 - 4. May 2014: Harvey Milk Breakfast (\$600 or cost of hosting a table).
 - 5. August 2014: Lavender Law.
 - 6. September 2014: THLA Summer/Fall BBQ (\$400) with planning for less food.
 - 7. October 2014: THLA Student Mixer (\$350).
 - 8. November 2014: ERDC's Holidays Around the World (\$150).
 - 9. December 2014: THLA Holiday Party (\$850) with planning for less food.
 - 10. December 2014: potential bar swearing-in ceremony and reception.

- ii. Other potential events include an event for mentor / mentee participants to engage in planned activity.

VII. ANNOUNCEMENTS.

VIII. MISCELLANEOUS.

IX. ADJOURNMENT.

a. Closing Roll Call.

- i. The Board adjourned at 8:34 p.m. Present were Fox, Visconti, Bunton, Margolis, Hansen, Manley, Nageotte, Bressler-Keehn, Ahrens, Davis, Dillon, and Huston.