



**BOARD OF DIRECTORS
MEETING AGENDA / ANNUAL RETREAT**

Date: January 6, 2018 Time: 10:00 a.m. Location: Procopio San Diego, CA 92101	GENERAL MEETING / ANNUAL RETREAT AGENDA
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I. CALL TO ORDER

- a. Opening Roll Call.
- b. Conflicts check on Agenda business.

II. CONSENT AGENDA

- a. *Adopted by unanimous consent of the Board.*
- b. Adoption of Minutes.
 - i. Digital version e-mailed to the Board after the December 2017 meeting, and again with the call for Agenda items. Any amendments were circulated to the Board prior to the current meeting.
 - ii. Recommendation: Adopt Minutes.

III. SPECIAL BUSINESS

- a. Retreat Thoughts / Reflections:
 - i. What is THLA doing to retain our members? Why should members want to stay with THLA?
 - ii. What are Board Members doing to further THLA's goals and mission?

IV. INTERIM ACTIONS

- a. The Board voted by email to approve a \$500 donation to The Center as part of The Center's effort to raise \$2 million by the end of 2017. Seymour abstained from the vote. THLA's donation was matched 4-to-1 by other contributing donors.

V. FORMAL COMMITTEE REPORTS

- a. Chief Financial Officer Report (Davis).
 - i. *Monthly bank statements distributed to Board for review.*
 - ii. 2017 Accounting Audit (expenses and income).

- b. Endorsements Committee Report (Seymour).
 - i. 2017 Year-In-Review.
 - ii. Updates To Committee Rules / Policies.
 - iii. 2018 Goals / Metrics.
 - iv. 2018 Budget.
 - v. Other Committee Updates.
 - 1. Pending Requests.
 - a. County Supervisor: Bonnie Dumanis.
 - b. Judicial Election: Tim Nader and Matt Brower (challenging Judge Gary Kreep).
 - c. Sheriff: David Myers (challenging Sheriff Bill Gore).
- c. Events Committee Report (Aquino / Aguilar).
 - i. 2017 Year-In-Review.
 - ii. Updates To Committee Rules / Policies.
 - iii. 2018 Goals / Metrics.
 - iv. 2018 Budget.
 - v. Other Committee Updates.
 - 1. Holiday Party Update.
 - 2. Diverse Bars Joint Event.
 - a. Time: estimated February 2018.
 - 3. Signature Events for 2018.
 - a. April / May – 2018 Annual Dinner.
 - i. 2017 Budget: \$45,000
 - b. May – Harvey Milk Breakfast.
 - i. 2017 Budget: \$900
 - c. July – Pre-Pride Happy Hour.
 - i. 2017 Budget: \$1,500
 - d. September – Fall BBQ
 - i. 2017 Budget: \$400
 - e. October – Student / Attorney Mixer.
 - i. 2017 Budget: \$450
 - f. November – Holidays Around the World
 - i. 2017 Budget: \$150
 - g. December – Holiday Party
 - i. 2017 Budget: \$2,000
 - 4. Other Social / Networking Events Ideas.
 - a. Mentoring Program Spring Mixer.
 - b. Halloween Party (paired with charity?)
 - c. Membership Mixer (early spring)
- d. CLE and Community Service Committee Report (Duimovich).
 - i. 2017 Year-In-Review.
 - ii. Updates To Committee Rules / Policies.
 - iii. 2018 Goals / Metrics.
 - iv. 2018 Budget.
 - v. Other Committee Updates.
 - 1. Status of CLE multi-provider status.
 - 2. Future CLE Events.
 - a. Upcoming CLE: Joint event with Lawyers Club LGBTQ Task Force.

- b. Upcoming CLE: Judges' Panel: Best Practices and Pet Peeves.
- e. Election Committee (Huston).
 - i. 2017 Year-In-Review.
 - ii. Updates To Committee Rules / Policies.
 - iii. 2018 Goals / Metrics.
 - iv. 2018 Budget.
 - v. Other Committee Updates.
 - 1. 2018 Election Timeline.
- f. Membership Committee (Verschueren).
 - i. 2017 Year-In-Review.
 - ii. Updates To Committee Rules / Policies.
 - iii. 2018 Goals / Metrics.
 - iv. 2018 Budget.
 - v. Other Committee Updates.
 - 1. 2018 Membership Drive Updates.
 - 2. Review of Membership Rates.
 - 3. Review of Annual Cycle Membership Billing.
- g. Public Relations Committee (Fox).
 - i. 2017 Year-In-Review.
 - ii. Updates To Committee Rules / Policies.
 - iii. 2018 Goals / Metrics.
 - 1. Revise weekly email format.
 - 2. Update website with new content.
 - 3. Create / maintain cloud storage for THLA documents.
 - iv. 2018 Budget.
 - v. Other Committee Updates.
 - 1. "25 for 25" logo used in communications until Annual Dinner.
- h. THLA Foundation Report (Fox).
 - i. "25 for 25" Campaign.
 - 1. Donation update.
 - 2. Outreach efforts.
 - ii. Spring fundraising event.
 - iii. Scholarship Outreach Efforts / Progress.
- i. Annual Dinner Committee (Nageotte / Aguilar).
 - i. 2017 Year-In-Review.
 - ii. Updates To Committee Rules / Policies.
 - iii. 2018 Annual Dinner Budget.
 - 1. 2017 Budget: \$45,000
 - iv. Sponsorship Update.
 - 1. Continued outreach efforts.
 - v. Update on Keynote Speaker / Idea Brainstorming.

VI. UNFINISHED BUSINESS

- a. Directors & Officers Insurance (Fox).
 - i. Cost: \$888 annually.
 - ii. Proposed policy and quote distributed in advance of meeting.

- b. Ad Hoc Strategic Planning Committee (Fox).
 - i. Members: Smith, Fox, Aguilar, Seymour.
 - ii. Goal: over several meetings develop agenda and long-term strategy for THLA.

VII. NEW BUSINESS

- a. 2018 Annual Dinner Awards Nominations and Selection (Fox).
- b. Annual Retreat Topics For Discussion.
 - i. Review of Additional THLA Standing Policies Revisions.
 - 1. Adoption of Changes To THLA Standing Policies.
 - ii. Adoption of Annual Budget for 2018.
 - iii. Name-only Co-sponsorship of movie event.
 - iv. Development of THLA Mission Statement.
 - v. The Center Liaison Committee / Member.
 - 1. Goals for future outreach / partnership.
 - vi. SDCBA Law Student Reception.
 - 1. Date: Thursday, January 11, 2018
 - 2. Time: 5:30 p.m.
 - 3. Location: SDCBA Conference Center
 - 4. THLA attendees.
 - vii. Joint Event with LGBT Section of Federal Bar Association (Fox).
 - 1. Proposed Date: January 18, 2018.
- c. Other Brainstorming / Suggestions.
 - i. Open Time for Reflection.
 - ii. Potential Financial Contribution of Board Members.

VIII. MISCELLANEOUS

IX. ANNOUNCEMENTS

- a. This is your chance to share!

X. UPCOMING EVENTS AND DEADLINES

XI. ADJOURNMENT

- a. Closing Roll Call.